SAMPLE CO ENDORSEMENT ON RB/IP PAY REQUEST

7220

Ser

Date

FIRST ENDORSEMENT on LCDR John L. Doe, MC, USN ltr of

From: Commanding Officer, Naval Hospital, Guam

To: BUMED, Director, Total Force

Subj: REQUEST FOR ACTIVE DUTY AGREEMENT FOR HEALTH PROFESSIONS

OFFICER RETENTION BONUS/INCENTIVE PAY (RB/IP)

1. Forwarded, recommending approval/disapproval.

2. The effective date of this agreement, and the dollar amount award, has been verified to be correct. [*For Health Care Provider (HCP) officers, CO must verify officer is licensed, privileged and practicing in the specialty for which the IP is requested*]. Lieutenant Commander Doe is licensed, privileged and practicing the specialty listed in paragraph 2.b of their request, and has met all requirements.

COMMANDING OFFICER

Copy to:

LCDR John Doe